



Meeting/Event Grant Application

Requests Must be Submitted Prior to the 1st Tuesday of Each Month to be included in the Chamber of Commerce Executive Board Agenda.

Applications should be mailed to: The Clinton Chamber of Commerce 101 S. 4th St. Clinton, OK 73601.

Organization Applicant Information

Organization/Agency Name:		Date:	
Mailing Address:		Phone:	
City:	State:	ZIP Code:	
Year Founded/Established:	Non-Profit: Yes No (Please circle)	Website:	
Type of Organization/Agency (brief description of activities and primary purpose):			

Event/Emergency Contact Information

Event Contact Person:		Title:	
Address:		Phone:	
City:	State:	Zip:	
Email Address:		2 nd Phone:	

Meeting/Event Information

Name of Meeting/Event:				
Date Event Begins		Date Event Ends		
Full Description of proposed Fund usage for Meeting/Event (Be specific):				
Date of Last Meeting/Event		Number/Years Previously Received Funds	Meeting/Event Funding Amount Requested:	\$



Meeting/Event Grant Application (Continued)

Organization/Agency Name:	Date:
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Economic Impact

Anticipated Economic Benefit or Impact to the City of Clinton:

Expected Visitor Attendance to Clinton:		Local Visitors (within 75 miles)		Area Visitors (outside 75 miles)		Out of State Visitors	
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Total Expected Number of Hotel/Motel Room Nights Required (# nights x # rooms)	Host Hotel/Motel:
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Overflow Hotels/Motels:

Anticipated Meeting/Event Facilities Required:

Dispersal Information

Name and Address to Appear on Check:

Name:

Address:

City:	State:	ZIP Code:
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Terms

We acknowledge the Organization information included in this application is true and accurate with no facts having been in any way misrepresented. Should an approved event be CANCELED after the funds have been disbursed, then we, the Organization, agree to repay all funds received within 30 days of the scheduled event or date of cancellation.

Authorized Applicant Signature:	Applicant Title:
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Printed Name:	Application Date:
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Before submitting this request, please ensure all pages have been completed in their entirety and proper signatures are included. If a question is not answered, please state why it is not answered.

Funding Process

The Clinton Chamber of Commerce Executive Board will review all applications during the Executive Session scheduled on the 2nd Wednesday of each month. Once reviewed, recommendations will be presented to the City of Clinton Industrial Authority during 3rd Tuesday regularly scheduled City Council meetings. A representative from the organization requesting funds may be present at the Clinton Chamber of Commerce Executive Board meeting and the Clinton City Council meeting to address any questions or concerns.

Clinton Chamber of Commerce Executive Board Funding Recommendation

Grant Amount Recommended to the Clinton City Council for Final Approval:	\$	Date:
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Signature of Clinton Chamber of Commerce Board Chair or Acting Chair	Printed Name:
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